



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Prof. Dr. Bayram Ali Ersoy <i>Institutional Coordinator</i> Tel: +90 212 383 56 50/55 E-mail: erasmus@yildiz.edu.tr	www.yildiz.edu.tr www.eu.yildiz.edu.tr/en
		Departmental: Dept. Erasmus Coordinator: Tunç Durmaz, PhD Faculty of Econ. and Administrative Sciences E-mail: tdurmaz@yildiz.edu.tr	www.bologna2018.yildiz.edu.tr
Athens University of Economics and Business	G ATHINE 04	Vasiliki Papavasileiou International Relations – 76, Patission str., Athens 104 34 –Greece, Phone: +30 210 8203270 e-mail: vikipap@aueb.gr	https://www.aueb.gr/en/content/erasmus-programme https://www.aueb.gr/sites/default/files/aueb/2018-07-03_List%20of%20Courses-in-English-

			2018-2019.pdf
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	G ATHINE 04	0311	Economics	1 st	2 x 6	
G ATHINE 04	TR ISTANBU07	0311	Economics	1 st	2 x 6	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	G ATHINE 04	0311	Economics	5 days	2 / 5
G ATHINE 04	TR ISTANBU07	0311	Economics	5 days	2 / 5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
G ATHINE 04		Greek	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

G ATHINE04

All practical information for incoming students (incl. application procedure) can be found on the website of the Athens University of Economics and Business http://www.aueb.gr/pages_en/erasmus/index.php

AUEB organises, with the active involvement of its Erasmus Students Network, welcome activities for all international students, including Orientation Days and a Buddy Programme . More information about these activities can be found on the website: <http://aueb.esnathens.gr/>

A Modern Greek language course, free of charge for Erasmus students, is organised by the AUEB Erasmus Office: http://www.aueb.gr/pages_en/erasmus/support.php

The university also offers support for students with disabilities. Contact person: Vasiliki Papavasileiou, vikipap@aueb.gr, tel. nr. +30 210 8203270

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
G ATHINE 04	Mid July	Mid July

2. The receiving institution will send its decision within [4] weeks.

AUEB will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]* A Transcript of Records will be issued by AUEB no later than [5] weeks after the assessment period has finished at the receiving

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

G ATHINE04: http://www.aueb.gr/pages_en/about/programs.php

AUEB grades	Old ECTS Grades
10 - 9 Excellent	A
8 Very Good	B
7 Good	C
6 Satisfactory	D
5 Sufficiently	E

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
G ATHINE 04	vikipap@aueb.gr	http://www.aueb.gr/pages_en/erasmus/visa.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
G ATHINE 04	vikipap@aueb.gr	

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185 https://yildiz.esnturkey.org/accommodation

G ATHINE 04	vikipap@aueb.gr	
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Prof. Dr. Murat SARI Vice Coordinator YTU INTERNATIONAL RELATIONS	16.01.2019	
G ATHINE 04	Prof. Dimitris Georgoutsos Erasmus Academic Institutional Coordinator	9/1/2019	



²Scanned signatures are accepted